

CTWLOO AND CTGHSLL AGREEMENT – 2018 SEASON

This agreement is made this _____ day of _____, 2017, between: Central Texas Women's Lacrosse Officials Association (CTWLOO), the vendor, and Central Texas Girls High School Lacrosse League (CTGHSLL), the customer.

Whereas, the CTWLOO and the CTGHSLL desire to enter into an agreement wherein the CTWLOO will provide lacrosse officials for all CTGHSLL recognized district games and district playoffs/ championships recognized by the CTGHSLL for the 2018 season.

For the purposes of this agreement the CTGHSLL recognized district games and district/state playoffs /championship games run from January 1 through May 15 for the year 2018. Any exceptions will be agreed to in writing by the CTWLOO Chair and a CTGHSLL District Coordinator.

CTGHSLL member program contact information will be made readily available to CTWLOO.

NOW THEREFORE, THE CTWLOO AND CTGHSLL AGREE AS FOLLOWS:

THE CTWLOO AGREES:

1. To furnish trained and certified lacrosse officials for all scheduled CTGHSLL district games and all district playoff/championship games as requested and specified by a CTGHSLL District Coordinator.
2. To maintain the CTGHSLL master game schedule on the official's assignment system. The scheduling system will identify game types as requested by CTGHSLL and will be easy to use and readily accessible by CTGHSLL member programs. The CTWLOO will provide timely and accurate updates of game cancellations, postponements, and other changes as requested by CTGHSLL member programs.
3. To furnish the CTGHSLL District Coordinators with contact information for the Local Area Assignor and the Local Chair. The Local Chair shall be the primary CTWLOO contact person for CTGHSLL.
4. To charge the rates for the CTWLOO services as set forth in Schedule "A" for the term of this agreement.
5. To invoice CTGHSLL members for scheduling fees, all scheduled regular game fees, and playoff game assessments by January 1, 2018.
6. To issue credits to CTGHSLL members for cancelled games, missed assignments and other billing adjustments by June 1, 2018
7. To have a CTWLOO representative present at CTGHSLL business meetings, provided a notice of at least 30 days has been provided by CTGHSLL.
8. CTWLOO Local Board Chair will notify CTGHSLL District Coordinators, within 24 hours, of any red card penalties issued by CTWLOO officials, or of any unsportsmanlike conduct incident witnessed by CTWLOO officials.
9. The CTWLOO will provide a rules clinic for CTGHSLL coaches and team representatives within two weeks following the US Lacrosse National Convention.
10. The Local Chair will review CTGHSLL requested NFHS rule waivers and will approve them whenever appropriate.
11. The Local Area Assignor will notify the CTGHSLL District Coordinators of any high school level lacrosse games that are not CTGHSLL scheduled games that are requesting CTWLOO officials. Full

crews and the best available officials will be assigned to CTGHSLL games in the event of conflicting scheduling requests involving any non-district scheduled games.

CTGHSLL AGREES:

1. To make its member program contact information readily available to the CTWLOO. This will normally be accomplished by maintaining current contact information on the CTGHSLL website – www.ctghsll.org.
2. CTGHSLL member programs agree to pay for services at rates set forth in Schedule “A.” Full payment shall be due by the date indicated on the invoice. If payment is not received, official assignments may be vacated and upcoming games could be forfeited.
3. District Coordinators will provide CTWLOO with a schedule of all CTGHSLL recognized games, no later than December 15, 2017. The schedule will be provided in EXCEL format, and shall include the date, time, location, teams, and the game type:

- JV A Count
- JV A Non-Count
- JV B
- Varsity D1 Count
- Varsity D1 Non-Count
- Varsity D2 Count
- Varsity D2 Non-Count
- Mixed (JV and V)
- JV Playoff/Championship Game
- D1 Varsity Playoff/Championship Game
- D2 Varsity Playoff/Championship Game

4. District Coordinators will provide the CTWLOO schedules of all district playoff/championship game schedules as soon as the brackets are determined. The information shall include the date, time, location, and teams.
5. Schedule Changes
 - a. Member program must notify the CTWLOO Local Area Assignor by email at least three (3) days prior to a scheduled game of any changes to date, time, or location of the contest, except when such cancellation or postponements are due to inclement weather or other unforeseeable conflict. Notifications should be made only after the head coaches from both teams have discussed the situation and agreed on the changes. The team requesting the change is responsible for making the notification.
 - b. Member programs may make two schedule changes per season and not be charged a change fee. A penalty of \$50 will be assessed to the member program for each change after the second change.
6. Inclement weather or other unforeseeable conflict
 - a. If there is a game change within 24 hours of the scheduled start time (inclement weather or other unforeseeable conflict), the Member Program home team is required to notify the CTWLOO Local Area Assignor by both telephone and email. Notifications should be made only after the head coaches from both teams have discussed the situation and agreed on

the changes. The member program will then notify the assigned officials by telephone and email.

- b. Member programs will be responsible for the payment of fees in the event that a game is cancelled or postponed, unless the Local Area Assigner is notified at least two hours before the scheduled game time.

7. Forfeits

- a. Teams that cancel within 72 hours of a scheduled game or fail to show up for a context will forfeit the game, exceptions being inclement weather or other unforeseeable conflict.
- b. Forfeiting member programs are responsible for paying officials fees for scheduled games.
- c. If two (2) games are scheduled, the officials will be paid one fee, that being the higher of the fees. Officials will also be paid for suspended games.

8. Rule variances

- a. CTGHSSL and/or member programs will request approval of any variance or waiver from NFHS game rules prior to the start of the season, or as soon as it is apparent that a variance or waiver may be necessary. This will include any variance or waiver regarding field size, marking, or other field physical limitation that prohibits a program from complying fully with all NFHS rules.
- b.

CTGHSSL Program Name: _____

By: _____ Date: _____
Program Representative (Parent board President or Head Coach)

Central Texas Girls High School Lacrosse League (CTGHSSL)

By: _____ Date: _____
Richard Weigand or Laura Longoria
CTGHSSL District Coordinator

Central Texas Lacrosse Officials Organization (CTWLOO)

By: _____ Date: _____
Jackie O'Bryant CTWLOO Local Chair

SCHEDULE "A"

FEES

SCHEDULING FEES - 2018

VARSITY SCHEDULING FEE (one time): \$150

JV A SCHEDULING FEE (one time): \$120

Scheduling fees cover up to a 15 regular season games. Additional games will be an additional \$10 per game, billed and collected by the Local Area Assignor.

REGULAR SEASON GAME FEES - 2018

VARSITY GAME (two officials – 25-minute halves – fees split between teams): \$90/official

JV GAME (two officials – 20-minute halves – fees split between teams): \$75/official

MIXED GAME (V team plays JV team) both teams are charged the normal Varsity game rate for officials, and the game time is the standard Varsity game time unless both teams have made other arrangements prior to the game and notified the officials accordingly.

If a third official is requested, the team making the request is responsible for the additional charge.

For district games involving teams from other districts or non-TGHSL teams, the local district team will be charged for all official's fees, including any penalty fees associated with game change requests. The local team may request reimbursement from the visiting team.

TOURNAMENT AND SCRIMMAGE GAME FEES:

TOURNAMENTS: \$10/game assigning fee and \$1/minute/official (including half-time)

SCRIMMAGES: \$10/game scheduling fee and \$1/minute/official (including half-time)

DISTRICT JV PLAYOFF/CHAMPIONSHIP GAME FEES:

JV PLAYOFF GAME (two officials): \$75/official

Anticipated fees are divided between all district JV A teams and invoiced at the beginning of the season.

DISTRICT VARSITY PLAYOFF/CHAMPIONSHIP GAME FEES:

GAME FEES (three officials): \$90/official

Anticipated fees are divided between all district Varsity teams and invoiced at the beginning of the season.

TRAVEL

Travel will be charged if officials are required to travel outside of their home area to officiate a game. For the sake of this agreement, the official's home areas served by the CTLWOO are defined as Austin and San Antonio, and officials will be assigned to one of these areas. Travel outside of the region will be billed at a flat rate of \$25 per official per trip outside of their home area. The home teams are responsible for travel costs. Every reasonable effort will be made by the Local Area Assigner to minimize official travel.